

North Fork Rancheria Indian Housing Authority  
57907 Old Mill Site Court  
North Fork, CA 93643  
(559) 877-7360

Board of Commissioners Meeting Minutes  
June 5, 2019  
4:00 pm

---

Commissioners Present

Thomas Galt  
Bobby Hale  
Richie Cline  
Christopher Aguirre  
Elaine Fink  
Jacquie Van Huss  
Shannon Wentworth  
Maryann McGovran

Commissioners Absent

Katrina Guitierrez

Staff

Paul Irwin  
Debora Kerns-Barba  
Bernice Polkenhorn  
Jerami Middleton  
Adrian Sherman

Guests

---

A. CALL TO ORDER:

Thomas Galt called the meeting to order at 4:12 pm.

B. ROLL CALL AND QUORUM DETERMINATION:

Roll was called and it was determined that a quorum was present.

C. APPROVAL OF AGENDA:

Jacquie Van Huss motioned to approve the agenda with the following change:

- Move executive session from agenda item H to E and re-number all subsequent items.

Shannon Wentworth seconded, and the motion carried 8/0/0.

D. APPROVAL OF MINUTES 5/22/2019:

Richie Cline motioned to approve the 5/22/19 meeting minutes, Christopher Aguirre seconded, and the motion carried 5/0/2. Elaine Fink and Maryann McGovran abstained.

E. EXECUTIVE SESSION:

Jacquie Van Huss motioned to go into executive session at 4:15pm, Maryann McGovran seconded, and the motion carried 8/0/0.

- (1) **Personnel:**  
The BOC provided action on personnel related matters.
- (2) **[REDACTED]**  
The director presented an updated scope of work for housing rehabilitation and confirmed that we would be acting as the general contractor and subbing out construction phases to the extent possible. Bobby Hale motioned to approve the scope of work as further amended in the amount of \$90,020, Jacquie Van Huss seconded, and the motion carried 8/0/0.
  - i. The director presented the procurement for asbestos and lead remediation. Bobby Hale motioned to approve P.W. Stephens Environmental, Inc. in the amount of \$15,894.90, Richie Cline seconded, and the motion carried 8/0/0.
- (3) **Housing Application:**  
Maryann McGovran motioned to approve amendments to the housing application, Shannon Wentworth seconded, and the motion carried 7/1/0.
- (4) **Rental Agreements and Policies:**  
Tabled
- (5) **Director's Schedule:**  
The director provided an update to the BOC on his upcoming schedule and availability for BOC meetings.

Maryann McGovran motioned to come out of executive session at 6:17pm, Jacquie Van Huss seconded, and the motion carried 8/0/0.

**F. REPORTS:** Tabled

- (1) **Director**
  - i. **2017 ICDBG – Sierra Mono Museum:**
  - ii. **Playground:**
  - iii. **Lot 7:**
  - iv. **Exterior Inspections:**
  - v. **Yosemite/Sequoia RC&D Council – 2019 PG&E Fuel Reduction Grant Funds:**
  - vi. **FHWA TTPSF: Safety Plan:**
  - vii. **BIA Mill Site Road:**
- (1) **Chairperson:**
- (2) **Other:**

- i. Financials:
- ii. Monthly Report:
- iii. Maintenance Report:

G. NEW BUSINESS:

H. OLD BUSINESS:

I. NEXT MEETING:  
June 12, 2019 at 5:00 pm.

J. ADJOURNMENT:  
Maryann McGovran motioned to adjourn at 6:18 pm, Richie Cline seconded, and the motion carried 8/0/0.

MINUTES TRANSCRIBED BY:

  
Bernice Polkenhorn, NFRIHA Office Assistant

COMMISSIONER APPROVAL

At a meeting of the Board of Commissioners of the North Fork Rancheria Indian Housing Authority, called and convened on the 12<sup>th</sup> day of June 2019 at which a legal quorum was present, these minutes were approved as written by a vote of 7 for, 0 against, and 1 abstaining.

  
Commissioner

6-12-2019  
Date

  
Commissioner

6-12-2019  
Date